

## Planning To Plan

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**Our Project:**

(Write the title of the project – describe it)

**Our Commitment:**

(A statement that the Board of Directors, Executive Director or Program Coordinator will provide time and resources needed to complete the planning period)

**Our Planning Team:**

(List the names and positions of the people who will make the plan)

**Who are the Stakeholders:**

(List the people, groups and organizations that may be affected by this plan)

**Time for Planning:**

(When will the planning team meet?)

**Location for the planning team:**

(Where will the planning team meet?)